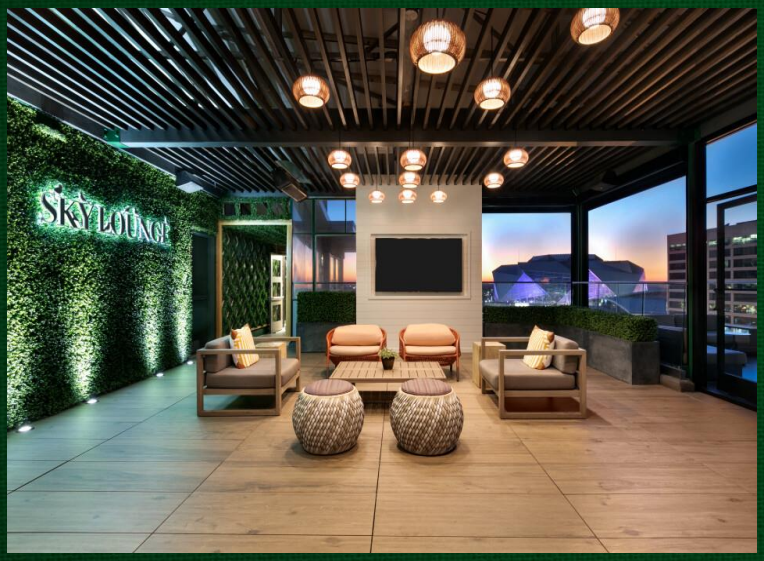
SKYLOUNGE











GLENN HOTEL

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EST. 1923



THE SKYLOUNGE

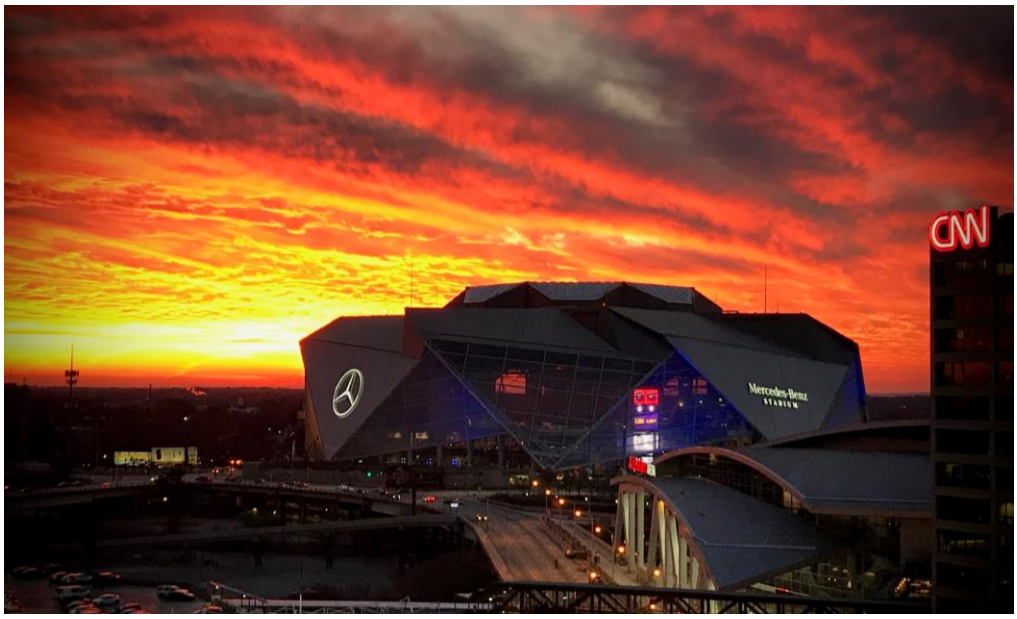
A sophisticated rooftop lounge atop the historic boutique Glenn Hotel, a Marriott Autograph Collection Hotel, is in the midst of downtown Atlanta's vibrant business and entertainment district.

Sit back, relax and experience breathtaking panoramic views of the greater Atlanta area while sipping handcrafted fusion cocktails.

Voted one of **"Top 23 Best Rooftop Lounges in the World"** ~ ABC.com

The SkyLounge will help you create an unforgettable, signature event for up to 150 guests with exclusive features which include:

- 2,000 square foot rooftop entertaining space (enclosed with see-through side panels during winter months)
- Features overhead awning, extended open terrace, cocktail/lounge seating, bar and private restrooms
- Valet parking available
- Exclusive elevator entrance
- House sound system
- 75" Ultra HD TV for presentations, photos and videos
- Panoramic views of Atlanta's skyline which includes Downtown, Buckhead, Midtown, Sandy Springs



SkyLounge Accomodations

Full Buyout events require a
Food & Beverage minimum and facility fee.

Full Buyout:	Up to 150 people Lounge Seating: Up to 50 guests Reception Style: Up to 150 guests Please contact our Catering Manager for pricing

**Capacities and set up fees may vary based on group size and requested event set up needs (buffet, band, carving stations, etc. – SkyLounge is unable to execute plated dinners)*

SkyLounge Guidelines

- 21 and older ~ excludes full private buyouts
- No ball caps or bandanas
- No undergarments showing
- No sweat suits or gym clothes and men's shirts must have sleeves
- Outside catering not permitted
- No torn clothing
- No confetti, balloons or glitter
- No smoking or vaping

Nearby Attractions

There are plenty of opportunities to expand your event into a signature experience with nearby attractions:

Georgia World Congress Center
State Farm Arena
CNN Center
Mercedes-Benz Stadium
Tabernacle
College Football Hall of Fame
Georgia Aquarium
World of Coca-Cola
Centennial Olympic Park
Retail, Dining and entertainment offerings

THE GLENN HOTEL

The Glenn Hotel
110 Marietta NW
Atlanta, GA 30303
Phone: 404 521-2250
www.glennhotel.com



Glenn Hotel is in the heart of the fun and excitement of downtown Atlanta and Centennial Park District. The intersection where Glenn Hotel sits is pulsating with the beat of the city, bustling with business and is the gateway to major Atlanta attractions. Welcome to one of the South's most popular destinations.

Upon entering the hotel, you are welcomed with a warm greeting instead of a check-in process, a refreshing libation to delight you and a warm, scented towel to refresh you after your journey. Now imagine you are offered the services of a Personal Host throughout your stay at our downtown Atlanta hotel. Your needs are known, they are proactively addressed, and you are treated as if you are staying in the home of your very best friend.

- 110 contemporary guest rooms and suites – part of the Marriott Autograph Collection
- Built in 1923 as an office building - Listed on the National Registry of Historic Places
- Remodeled to green-friendly standards
- Close to all downtown attractions including the Georgia World Congress Center, CNN and the Georgia Aquarium
- Glenn's Kitchen restaurant (Available to rent privately for up to 100 guests)
- SkyLounge Rooftop
- Living Room bar

Meeting Space

Glenn Hotel Meeting Space

Meeting Space	Square Footage	Reception	Rounds	Conference Style	Theater Style
Maya & Zora	850	65	40	N/A	30
Eudora	520	50	24	28	40
Maya	325	20	16	12	15
Zora	300	20	16	14	15
Boardroom	280	N/A	N/A	12	N/A
Harper	230	20	8	8	15
Harper & Patio	500	30	20	N/A	N/A
Eudora & Maya	845	65	40	40	45

The Second Floor Library

Our meeting rooms in downtown Atlanta provide an intimate venue to hold your next business meeting or private function.

Five rooms designed for productivity, each individually designed with a playful twist. With natural light and cutting edge technology, the Second Floor is designed the make your next meeting or social gathering memorable.

Onsite assistance with audio/visual is available for your meetings. Our professional services are the ideal complement to our state-of-the-art meeting facilities. Choose from one of our five distinct rooms for a convenient and unique corporate meeting or event. Projector, screen and Wi-Fi available.





Glenn's Kitchen & The Lobby Bar

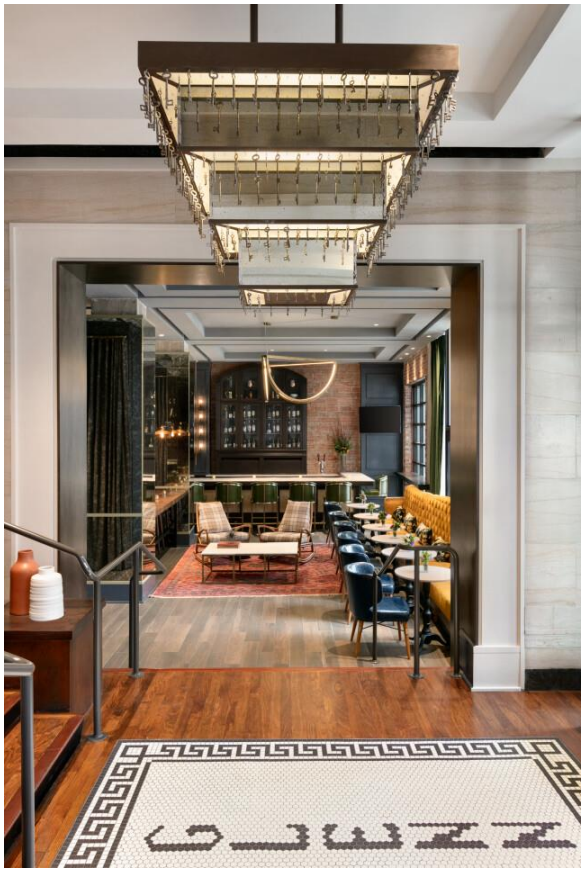
GLENN'S KITCHEN



For a complete sensory experience, the Glenn Hotel reaches beyond presenting Atlanta's sights and sounds, to immersing guests in the tastes of the town. Our Atlanta restaurant, Glenn's Kitchen, features unpretentious American fare highlighting local Southern flavor, making it one of the most in-demand restaurants in Atlanta.

Glenn's Kitchen can accommodate up to 70 guests with a buffet style arrangement.

THE LOBBY BAR



Guests can enjoy the relaxing and warm environment of the Glenn Hotel's Lobby Bar. This is the ideal place to mix and mingle while having a cocktail with friends before or after dinner.

The Lobby Bar at the Glenn Hotel is a prefect place to meet before or after concerts, sporting events or just unwind after a long busy day.



GLENN'S KITCHEN

Directions to the Glenn Hotel



The Glenn Hotel
110 Marietta NW
Atlanta, GA 30303
Phone: 404 521-2250
www.glennhotel.com

From North Atlanta via I-85 or I-75:

South on I-85 or I-75 toward Atlanta
Exit 249C - Williams St. NW
Take a right on Ivan Allen Jr. Blvd.
Take a left on Marietta St.
The Glenn Hotel/SkyLounge is 0.7 miles on your right

From South of Atlanta via I-85 or I-75:

North on I-85 or I-75 toward Atlanta
Exit 246 on Central Ave. SW
Continue straight on Central Ave SW 0.3 miles
Turn left onto Decatur St. SE (Decatur St. turns into Marietta St.)
Continue to Marietta St
The Glenn Hotel/SkyLounge will be on your left

From East of Atlanta via I-20:

West on I-20 toward Atlanta
Exit 56B on Windsor St SW /Ted Turner Dr. SW
Left on Ted Turner Dr. SW – go 1.4 miles
Turn left on Marietta St.
The Glenn Hotel/SkyLounge is immediately on your left



Legacy Catering

Bringing together decades of onsite and off premise catering, the Glenn Hotel culinary team is committed to providing a unique experience with an emphasis on hospitality and cuisine. From the simplest of comfort food to the most elegantly presented and prepared dishes, you can choose the specific menu for your special occasion that fits your vision, tastes and desires.



Corporate Executive Chef
Christopher "Chris" Blobaum

Chef Blobaum is the crucial ingredient to the culinary team at Legacy Restaurant Partners. Chef Blobaum hails most recently from The Liberty House Restaurant Corporation where he served as corporate chef to Bones, Blue Ridge Grill and OK Café.

Chef Blobaum, his executive chefs and culinary team are delighted to customize your menu to suit your vision and tastes. Your event style options range to offer a unique experience for your event. Styles include: Cocktail receptions and hors d'oeuvres, chef attended stations and even formal seated multi-course dinners.

Parking Information

Parking fees vary depending on downtown events that may occur.

Standard Valet Charges:
0 – 3 hours - $25
3 – 8 hours - $35
Overnight - $55
*Subject to availability, discounted daily group valet parking may be obtainable

Regular parking deck rates fluctuate and are not guaranteed to stay. Should you elect to let your guests pay for their own parking, please communicate this to them ahead of time.

It is important to know what is happening in the city the day/weekend of your event. Some conventions/festivals/concerts can affect parking availability and pricing in the garage. Pre-purchasing vouchers *DOES NOT* secure spots for your guests. Please note signed validations cannot be returned so be cautious with how many you pre-purchase.

Your Catering Sales Manager will ask you about parking for your vendors the evening of the event and if you want to cover this.

Additional Information

All food & beverage items are subject to **23%** Administrative Fee plus applicable sales tax of **8.5%** for food and beer and wine and **11.5%** for liquor (sales tax is applicable to all food, beverage and administrative fees). All facility and rental items are subject to 23% service/administrative charge and 8.5% tax.

Service and add-ons where fees apply:

- Additional Service staff $150 each – 1 per 15 guests
- Bartenders $150 each – 1 per 50 guests for up to 4 hour events
- Wine stewards $150 each
- Registration attendants $150 each
- Elevator attendants $150 each
- Valets / Parking
- Coat Check
- Hotel/Event Security $175 - 1 per 50 guests

FREQUENTLY ASKED QUESTIONS

FACILITY FEE – Why is there a facility fee?

As one of the premier venue spaces in the southeast, the SkyLounge requires special care and maintenance. The facility fee includes your basic set up, patio furniture, glassware and silverware. Fees vary depending on the day of the week you select.

PAYMENT SCHEDULE – When are payments due?

A deposit is due when you are ready to confirm and book your function along with the event agreement

Anticipated event charges are due 10 business days prior to the event.

Your final balance is due at the conclusion of your event.

GUEST ROOMS – Can I get guest rooms in The Glenn Hotel since I am booking my event in SkyLounge?

In most cases, yes! However, given our prime downtown location, The Glenn can be sold out due to conventions and city wide conventions.

In order to book rooms, you need to contact the hotel directly. Keep in mind our Legacy Ventures sister properties may also be available: The American Hotel – A DoubleTree by Hilton, Hotel Indigo, The Hilton Garden Inn and The Embassy Suites for your guests.

All reservations need to go through our Reservations Department.
The hotel direct line is 404-521-2250

Groups of 10 or more need to contact our Group Sales Department, 404-469-0592

Frequently Asked Questions

VENDOR LOAD IN TIMES – When can my vendors load-in?

When booking your event, you are locking in a two hour set up time prior to the beginning of your event. Vendors may be able to get in earlier for load-in; however, that cannot be determined until closer to your event date. If vendors require more than a two hour set up time, please inform your Catering Sales Manager immediately to determine if special arrangements can be made.

Please note additional cost will be incurred to accommodate such requests.

Balloons, glitter, confetti, and sparklers are not permitted in the facility.

DUE DATES

10 business days from event

Guest count and final menu selections are due. At this point, the guest count cannot decrease. You are welcome to add, based on our chefs ability to accommodate.

If you have chosen to do a plated entrée service (in Glenn's Kitchen or 20 guests or less in meeting space) with entree choices, you must give the number of each entrée selected at this time. (Be sure to include vendors if appropriate)

**Please discuss vendor load-in information with your Catering Sales Manager.*



Contact Us

The Glenn Hotel & SkyLounge
110 Marietta Street
Atlanta, GA 30303

Senior Sales Manager: Michele Scheel
Office: 404- 469-0705
Email: mscheel@lvmgt.com

Websites:
www.glennhotel.com
www.glennskylounge.com



Site Tours by Appointment Only