



1734 Main Street

Columbia SC 29201

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LARGE PARTY AGREEMENT CONTRACT

Thank you for choosing Ambrosia Taverna for your upcoming event!
The following outlines the details of your event.

Today's Date:		Event Location:	
		Event Day/Date:	
Contact Name:		Time:	
Address:		Guest Count:	
Phone:			
Email:		Food and Bev Budget:	
Additional Details:		Room Set up Notes:	
Food and Beverage:		All large parties will be served a buffet or family style in order to insure a proper dining experience with us.	
Service:	Lunch <input type="checkbox"/> Brunch <input type="checkbox"/> Dinner <input type="checkbox"/>	Service Type:	Family Style <input type="checkbox"/> Buffet <input type="checkbox"/> (lunch/brunch only)
For Buffet:	Cost/Head: _____	Number of Guests: _____	Cost of Food: _____
Special Requests: _____		Cost of Adds: _____	
		Subtotal	
Family Style:			
# of Apps: _____	Items: _____	Cost per App: _____	Cost of Food: _____
# of Sides: _____	Items: _____	Cost per Side: _____	Cost of Food: _____
# of Entrees: _____	Items: _____	Cost per Ent: _____	Cost of Food: _____
# of Dessert: _____	Items: _____	Cost per Dess: _____	Cost of Food: _____
Special Requests: _____		Cost of Adds: _____	
		Subtotal	
Food and Bev Subtotal*:		Deposit Subtotal*:	

* Food and Bev Subtotal and Deposit do not include taxes (9%) AND gratuity (20%), which will be assessed on the final total of your party's purchases.

Menu Approval Signature: _____

CREDIT CARD AUTHORIZATION (Deposit and Final Payment)

Final payment MUST be made by cash or major credit card on the DAY OF the function.

Credit Card Type: AMEX VISA MC DISC

Name on Card: _____

Card Number: _____

Exp Date: _____ CVC: _____

Use this card for final payment: YES NO

Cardholders Signature: _____

AGREEMENT STIPULATIONS

If the guest count is greater than the confirmed amount you will be charged for additional guests. If the guest count is less than confirmed, you will be charged for the number of guest confirmed above.

The signatory will be liable for any damage to our property, furniture or equipment if incurred during your event.

Half of the Food and Bev Subtotal will be charged to parties cancelling within 7 days of the event.

For completion of our records, please sign and return one copy of this contract.

All parties of 30 or more will be on one check.