

## How to Book

- Contact El Adobe's Events team at [events@eladobedecapistrano.com](mailto:events@eladobedecapistrano.com)
- Provide dates/times preferred and place a hold on a date
  - Please note that inquiring for a date does not secure one, a proposal must be built in order to move forward with fully securing a date
- Begin a proposal with a desired date, guest count and chosen menu
- Confirm and secure the tentative date with a deposit amount of \$1000
  - Deposit may be given with a check or through a secure link provided by El Adobe

## Important Details to Note

- All information is solidified one week prior to the event date. After the deadline, the guest count can go up but it cannot go down. Clients will be charged for the amount quoted
- **A bartender is only provided with events that have a minimum of 100 guests. If client does not reach guest minimum, a bartender personnel fee of \$250 will be added**
- The entire balance MUST be closed out on the night of your event. Payment accepted include school checks, credit card, debit card, apple pay or cash only
  - **Failure to submit payment on the night of the event will result in a \$250 late payment fee**
- Only 1.5 entrees are provided per guest (i.e. tacos, enchiladas, taquitos, chile rellenos, etc.)

## Decoration Restrictions

- CLIENT may provide their own decorations.
- NO ADHESIVE TAPE, GLUE, TACKS, NAILS OR STAPLES may be used on the furnishings, banisters, walls, floors or building structure. CLIENT may tie/secure things with string, zip-ties, and pipe cleaners. El Adobe will provide rugs/mats to lay over any exposed wiring for audio/visual set-up.
- Candles must be in a closed, fire-proof container, the height of which must be greater than the height of the flame of the candle.
- Confetti is not allowed.
- Bubbles may not be used.
- Fog machines may not be used inside the restaurant.
- Arrangements may be made to drop off limited decorations prior to event, any unscheduled drop offs will be refused.
- All decorations must be removed following the event. Due to limited storage space EL ADOBE DE CAPISTRANO is not able to store any CLIENT property left behind. EL ADOBE DE CAPISTRANO is not responsible for any lost, stolen or damaged property left behind.



# School Banquet Information



*These prices are subject to guest count, date and time restrictions*

**All meals priced per person, prices include 20% service charge and 7.75% sales tax**

**OPTION OF BUFFET OR SEATED MEAL, SAME PRICE FOR EACH**

## Veracruz

Chips & Salsa  
Mixed Green Salad with Ranch  
Chicken Enchiladas  
Crispy Shredded Beef Tacos  
Spanish Rice  
Refried Beans  
Lemonade, Iced Tea, Water

**\$35 p/p inclusive**

## Portola

Chips & Salsa  
Mixed Green Salad with Ranch  
Crispy Chicken Tacos  
Crispy Shredded Beef Taco  
Spanish Rice  
Refried Beans  
Lemonade, Iced Tea, Water

**\$36 p/p inclusive**

## Capistrano

Rolls & Butter  
Cilantro Pepita Salad  
Chicken Alfredo Pasta  
Mashed Potatoes  
Lemonade, Iced Tea, Water

**\$30 p/p inclusive**

## Dessert Options

Chocolate Chip Cookies **\$2 p/p**

Churro Donut **\$4 p/p**

*add a scoop of ice cream for \$2 p/p*

Caramel Churros **\$5 p/p**

Churro Sundae **\$7 p/p**

*\*\$2 p/p fee for any dessert not provided by El Adobe De Capistrano*

*\*DISCLAIMER- only 1.5 entrees (for example, tacos, enchiladas, taquitos, etc.) is made for each of your guests. For example, a guest count of 75 will get you about 112 tacos, 1.5 times your guest count. We try our best to control the quantities taken, however please be aware that students tend to get more than what is allotted, so there is a chance that one or more of these items will run out.*

**Room Rental Fee: \$500 (not included in per person meal pricing).**

## Palenque Room Event

### Package Includes:

*Up to 4-hour Room Rental  
Banquet-Style Folding Chairs  
Round/Rectangle Banquet Tables  
Banquet Servers  
Cake, Gift, Award, Check-In Tables  
White, Ivory or Sandalwood Linens  
School Colored Napkins*

## Rentals Available

Microphone **waived**

Screen **waived**

*\*projector NOT available\**

Heaters **\$60 per heater**

Lanterns (upon request)

Tea Lights in Votives

(upon request)

**Please proceed to next page on booking information, important details and restrictions**