



PRIVATE EVENTS AT **supra**

1205 11th Street, NW
Washington, DC 20001
www.supradc.com



noun supra \ 'sū-pre

- A traditional tablecloth characteristic of the Republic of Georgia
- A Georgian feast featuring an abundance of food, wine, and toasts (sometimes poetic, often lengthy, occasionally punctuated by song)
- DC's first restaurant featuring all of the above

Supra introduces the food and wine of the Republic of Georgia to DC visitors and residents alike! Georgian food combines influences from the Mediterranean, Middle East and beyond and has been described as one of the last great undiscovered food cultures of Europe. Supra saves you the trip to the Caucasus Mountains, bringing a little of this distant land to the corner of 11th and M Streets NW. (While Georgian food may be new to many, it is highly accessible: flavorful but rarely spicy, with no overly “exotic” ingredients to scare off cautious diners.)

Supra offers an “only in DC” experience to your guests with a beautiful and sophisticated space in Shaw, one of DC’s hottest neighborhoods, just two blocks from the Convention Center and three blocks from the bustling Logan Circle/14th Street Corridor.

We offer a number of event spaces to suit anything from small groups of friends to large business meetings, cocktail receptions, rehearsal dinners, wedding receptions, graduations, and more. Our dedicated Events team will work with you to find the right space, menu, and any amenities you need to make your event a success.



PRIVATE DINING

Capacity: 20 seated

Our private dining room (PDR) is the perfect spot for small private gatherings from birthday dinners to board meetings. (We can even help you hold a traditional supra, complete with a ‘tamada’ or toastmaster.) For sit-down dining, guests will be seated at adjoined tables in the center of the room.



The PDR is separated from the main dining room by a large glass panel and door (and decorative papakhi hats!) Close the door for privacy or leave it open to enjoy the buzz of the restaurant. Separate lighting and music controls allow you to adjust the atmosphere to your liking.

The PDR can be booked for brunch or dinner celebrations. Groups of 12 or more must pre-order off our Events menu. Food is served family-style. Drinks may be ordered from per-person beverage packages or based on consumption.





SUPRA BAR

Capacity: 30 seated / 50 reception

The bar at Supra is a private space, separate from our main dining room. It has its own street entrance on M Street, which is convenient for private events. The main wall of the bar is decorated with a mural by the Georgian street artist Gagosh and depicts both traditional and modern supras. Separate lighting and music controls allow you to adjust the atmosphere to your liking.

Groups must pre-order off our Cocktail Reception or Events menu. Drinks may be ordered from per-person beverage packages or based on consumption.





LARGE PARTIES - MAIN DINING ROOM

Capacity: 10-14 seated

Take a seat at our Supra Table, the table of honor in the center of the main dining room. The Supra Table is perfect for larger groups that want to be in the center of the action.

The Supra Table can be booked for brunch or dinner celebrations. Groups of 12 or more must pre-order food off our Events menu. Food is served family style. Drinks may be ordered from per-person beverage packages or based on consumption.



SEMI-PRIVATE DINING

Capacity: 60 seated (main dining room - 40, private dining room – 20)

We offer group seating for up to 60 in the back half of our main dining room. Parties of up to 40 guests will be seated at several large tables in the same area in the main dining room. Parties with greater than 40 guests will be seated in the main dining room and the adjacent Private Dining Room.

A partial buyout can be booked for brunch or dinner celebrations. Groups must pre-order food off our Events menu. Food is served family-style. Drinks may be ordered from per-person beverage packages or based on consumption.





FULL BUYOUT

Seated Dinner: 140 seated (main dining room - 90, private dining room - 20, bar -30)

Cocktail Reception: 190 reception (main dining room 140 , bar - 50)

Want the whole place to yourself? Take all of Supra, including the Bar and Patio, for your group event.

We will work with you to create a customized menu for your event. We can provide services such as passed hors d'oeuvres, buffet-style serving, stations, or other dining options. For seated dinners, food is served family-style. Drinks may be ordered from per-person beverage packages or based on consumption.





OUTDOOR DINING

Capacity: 50 seated / 50 reception

Want to take your party outdoors? Our fully covered patio is the perfect spot!

The patio can be booked for brunch or dinner celebrations. Patio buyouts are for the entire dining period. Groups must pre-order food off our Cocktail Reception or Events menu. Drinks may be ordered from per-person beverage packages or based on consumption.



BOOKING YOUR EVENT

To secure your private event, we require that you sign a private events contract and a credit card authorization form.

Menu Selection

PDR/Bar/Patio/Supra Table: Final menu selections must be provided no later than five days prior to your event. Pricing for your event is not confirmed until a final menu has been selected.

Full Buyout: Final menu selections must be provided no later than one month prior to your event. Pricing for your event is not confirmed until a final menu has been selected.

Final Guest Count

PDR/Bar/Patio/Supra Table: Any changes to party size or the menu must be made a minimum of 72 hours prior to the event date and are subject to availability. Any decreases to party size made less than 72 hours prior to the event date may be accommodated, but charges will be based on the previously agreed-upon menu and guest count. (Increases may be accommodated subject to availability and charges will be increased as necessary.)

If no guaranteed number is received within 72 hours of the event date, Supra will consider the original expected guest number as the final guest count.

Full Buyout: Any changes to party size or the menu must be made a minimum of 7 days prior to the event date and are subject to availability. Any decreases to party size made less than 7 days prior to the event date may be accommodated, but charges will be based on the previously agreed-upon menu and guest count. (Increases may be accommodated subject to availability and charges will be increased as necessary.)

If no guaranteed number is received within 7 days of the event date, Supra will consider the original expected guest number as the final guest count.


Cancellations

PDR/Bar/Patio/Supra Table: Events may be cancelled up to 5 days or more prior to the event date without incurring any charges. Cancellations less than 5 days prior to the event date will result in a 50% charge of the contracted food & beverage selections (plus applicable taxes) to the credit card on hold. A cancellation on the event date or a no-show will result in the full contracted food & beverage selections (plus applicable taxes) being charged to the credit card on hold.

Full Buyout: Events may be cancelled 30 days or more prior to the event date without incurring any charges. Cancellations made less than 30 days, but more than 7 days, prior to the event date will result in a 50% charge of the contracted food & beverage selections (plus applicable taxes) to the credit card on hold. A cancellation made 7 days or less prior to the event date, or a no-show, will result in the full contracted food & beverage selections (plus applicable taxes) being charged to the credit card on hold.

Final Payment

Final payment is due at the end of your event. You will receive a bill for the agreed amount plus any additional charges or orders, a 20% gratuity, 2% service charge, and a 10% sales tax (unless tax-exempt). Your party will be presented with a single check; however, you may pay the bill with up to 6 credit cards. (If no credit card is provided, the card on file will be charged.)





POLICIES

Outside Food & Beverage

Cake-Cutting Fee: No outside food, other than cakes, is allowed. There is a \$25 cake cutting fee (per cake). Parties that bring their own cakes assume responsibility for any sickness or personal injury from any food consumed on the premises and acknowledge that Supra will no longer be liable.

Corkage Fee: Outside wine is permitted. There is a \$25 corkage fee per bottle.

Tax-Exemption

Groups requesting tax exemption must submit a copy of a DC Tax Exemption Certificate at least two days prior to the scheduled event.

Reservation Times

Your contract states the time that your selected space is available for your use. Supra will need the space cleared promptly following your event to prepare for other events and reservations or to close the restaurant. Supra reserves the right to charge the credit card on file for any excess time beyond the period stated in your contract at the rate of \$100 for every quarter hour or portion of each quarter hour. (These funds will be donated to the American Friends of Georgia and to N Street Village.)

Restaurant Closure

You will not be liable for any charges if the restaurant is closed or is otherwise unable to host the event due to any state of emergency, extreme weather, or similar circumstances.

Patio Reservations

In the event of heavy rain or storms, we will do our best to relocate your group, but indoor seating is not guaranteed.

Additional Services

AV Equipment: We have a portable speaker and microphone, a projector, and portable screen available for rental.

Decorations: Decorations for private events are welcome. We ask that you not affix items to walls or our lighting fixtures. The event host is responsible for removing decorations before leaving. Confetti/glitter is not permitted.

Valet Parking: Depending on availability, we can arrange valet services for your event.

Party Favors: Georgian speciality items, bottles of wine, house-made sauces, or other requested items are available for purchase as party favors for guests.

Contact

events@supradc.com

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