



Banquet and Catering Policies

Food and Beverage Service

Peppers by Amedeo's is responsible for the quality and freshness of the food served to our guests.

All food served at the restaurant must be prepared by our culinary staff.

The sale and service of alcoholic beverages is the responsibility of the restaurant.

It is policy that alcoholic beverages **cannot** be brought into the establishment from outside.

A cake cutting fee will be charged for cakes brought into the restaurant, \$15 minimum or .50 per slice, whichever is higher.

Entrée Selections

In the event that your group requires a split menu, entrée selections are limited to a maximum of 3 selections.

There is an additional charge for more than 3 selections. Selections must be made 1 week prior to the event.

If the restaurant needs to produce more than the initial amount for a specific entrée,
the client is responsible for paying for those additional meals.

Guaranteed

A guaranteed attendance figure is required for all meal functions 3 business days prior to the function date and is subject to a maximum reduction of 20%. If the catering office is not advised by this time, the estimated figure will automatically become a guarantee. The customer will be responsible for the balance regardless of the number of guests. Attendance estimates for funeral luncheons may be reduced up to 25% the day of the luncheon at the restaurant's discretion. We will be prepared to serve 5% over the guaranteed number of guests.

Billing

An acceptable form of payment must be agreed upon during the initial booking arrangements.

Acceptable forms include the advance deposit (prepayment), direct billing (subject to approval) or completed credit card authorization.

A deposit of \$100 (more or less depending on the size of your group) is required to hold the date and room for your event.

Menu Pricing

Pricing is subject to a proportionate price increase to meet the cost of food, beverage, labor, etc.

Price cannot be guaranteed until 60 days prior to the time the function takes place.

Administrative Fees

All catering and banquet charges are subject to 18% gratuity, an administrative fee of 2% and sales tax.

Function Room Assignment

Room assignments are made according to the guaranteed minimum number of people anticipated.

Because these attendance figures may vary from expected attendance, we reserve the right to change room reservations to best accommodate either increasing or decreasing attendance figures.

Decorations

The restaurant will not permit the affixing of anything to walls, floors, ceilings or equipment with nails, staples, tape, tacks, pushpins or other substance or device. No confetti please.

The customer will be charged if damage occurs during event.

Audio Visual Equipment

We will be pleased to arrange for any audio and/or internet services for your event.

A surcharge will be assessed for any audio-visual equipment that is purchased or rented for your event.

Audio visual items brought in by the customer are to be authorized by the restaurant in advance.

Security

Peppers does not assume responsibility for damage or loss of any merchandise or articles left on premises prior to, during or following of any event. Arrangements for security to monitor equipment or merchandise may be made through your catering contact prior to the event.