

# ODONOVANS

## Pub & Restaurant

2100 W. Irving Park Rd, Chicago, IL 60618 (773) 478-2100 [odonovans2100@gmail.com](mailto:odonovans2100@gmail.com)

Name \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Day & Date of Event \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
 Type of Party: \_\_\_\_\_ ChoSen Room/Area: \_\_\_\_\_  
 Expected # of Guests: \_\_\_\_\_ Minimum Guarantee of Guests: \_\_\_\_\_ Host's Initials: \_\_\_\_\_

**Bar Tab Minimum:**

Host agrees to spend at least the minimum amount agreed upon by host & OD'S manager. Minimum bar tabs begin at \$500 for 3 hour private/reserved area, depending on the number of guests.  
 Food is not included in the Bar Tab Minimum Agreement; 20% gratuity is not included in the above amount.  
 The Beergarden can be rented out starting at \$4000 for 3 hour event (price includes bar tab)

www.odonovansbar.com

BAR Instructions & Price minimum: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOOD Platters & Price: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Additional Requirements: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

From whom are we collecting Money? (circle one)    HOST    GUESTS

Credit Card Type and #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ C.V.V.# \_\_\_\_\_

Name as it Appears on Card: \_\_\_\_\_

BAR TOTAL: \_\_\_\_\_

FOOD TOTAL: \_\_\_\_\_

DEPOSIT/SET UP/CLEAN UP FEE \_\_\_\_\_

DECORATING FEE: \_\_\_\_\_

SUBTOTAL \_\_\_\_\_

10.75% Tax: \_\_\_\_\_

20% Gratuity: \_\_\_\_\_

BALANCE DUE: \_\_\_\_\_

When booking this event, a guaranteed minimum is required, as stated above. Without a minimum commitment, the room/area is booked on a semi-private basis. If necessary, room assignments are subject to change without notice.  
 In the event your party fails to meet the minimum guarantee, we have your permission to charge your credit card for the remaining balance due. \*Please initial next to minimum guarantee.  
 Cancellations must be 1 week in advance to eliminate fees. A \$200 late cancellation fee will be charged to the above credit card with less than 1 week notice. If you fail to cancel your event, you will be charged IN FULL, the minimum guarantee stated above.  
 \*Please sign contract below  
 \*By signing, you are agreeing to all the terms on this contract.

Manager Approval: \_\_\_\_\_

Contractee Approval: \_\_\_\_\_