

ODONOVANS

Pub & Restaurant

2100 W. Irving Park Rd, Chicago, IL 60618 (773) 478-2100 odonovans2100@gmail.com

Name _____ T _____ Today's Date: _____

Email: _____ Phone: _____

Day & Date of Event _____ Start Time: _____ End Time: _____

Type of Party: _____ ChoSen Room/Area: _____

Expected # of Guests: _____ Minimum Guarantee of Guests: _____ Host's Initials: _____

Bar Tab Minimum:

Host agrees to spend at least the minimum amount agreed upon by host & OD's manager. Minimum bar tabs begin at \$500 for 3 hour private/reserved area, depending on the number of guests.

Food is not included in the Bar Tab Minimum Agreement; 20% gratuity is not included in the above amount.

The Beergarden can be rented out starting at \$3000 for 3 hour event (price includes bar tab)

All vaccinated guests must have proof of COVID vaccination with them or on their phone. Unvaccinated guests will need to stay masked when inside & sign in. ★COVID regulations subject to change.

BAR Instructions & Price minimum: _____

FOOD Platters & Price: _____

Additional Requirements: _____

From Whom are we collecting Money? (circle one) HOST GUESTS

Credit Card Type and #: _____ Exp. Date: _____ C V V# _____

Name as it Appears on Card: _____

BAR TOTAL: _____

FOOD TOTAL: _____

SET UP/CLEAN UP FEE _____

DECORATING FEE: _____

SUBTOTAL _____

10.75% Tax: _____

20% Gratuity: _____

BALANCE DUE: _____

When booking this event, a guaranteed minimum is required, as stated above. Without a minimum commitment, the room/area is booked on a semi-private basis. If necessary, room assignments are subject to change without notice.

In the event your party fails to meet the minimum guarantee, we have your permission to charge your credit card for the remaining balance due. ★Please initial next to minimum guarantee.

Cancellations must be 1 week in advance to eliminate fees. A \$200 late cancellation fee will be charged to the above credit card with less than 1 week notice. If you fail to cancel your event, you will be charged IN FULL, the minimum guarantee stated above.

★Please sign contract below

★By signing, you are agreeing to all the terms on this contract.

Manager Approval: _____

Contractee Approval: _____